

**Information on personal data processing for persons applying  
for architectural/information and communication accessibility  
or digital accessibility**

1. The Controller of your personal data is the University of Lodz with its registered office at Narutowicza 68; 90-136 Łódź.
2. In any case, the Data Protection Officer may be contacted at the above-mentioned mailing address with a note: Data Protection Officer, or by e-mail at: [iod@uni.lodz.pl](mailto:iod@uni.lodz.pl)
3. Your personal data will be processed to contact you on the course of the accessibility request process.
4. Your personal data will be processed on the basis of:
  - 1) the provisions of the law, inter alia: the Act on ensuring accessibility for persons with special needs, the Convention on the rights of persons with disabilities and the internal regulations in force at the University;
  - 2) the legitimate interest of the controller, which is the right to establish, assert and defend claims;
  - 3) your consent to the processing of special categories of personal data.
5. Recipients of your personal data may be entities authorised by law or entities to which the Controller has entrusted the processing of personal data on the basis of signed agreement.
6. Personal data will be stored for the period necessary to fulfil the purpose for which it was collected. If:
  - 1) The application is successful – for a period of 4 years,
  - 2) if the application is unsuccessful or the applicant withdraws the application – for a period of 4 years.
7. You have the right to:
  - 1) access your data,
  - 2) rectify your data when they are not accurate;
  - 3) erase or limit the processing and transfer your data – in cases provided for by law;
  - 4) object to the processing of your personal data;
  - 5) withdraw your consent at any time without affecting the lawfulness of the processing that was carried out before the withdrawal of consent;
  - 6) lodge a complaint to the supervisory authority, which is the President of the Personal Data Protection Office, based in Warsaw at Stawki 2.
8. The provision of personal data is voluntary but necessary for the purpose referred to in section 3.

The processing of personal data is carried out on the basis of: Article 6(1), (c), (f), (a) and Article 9(2)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) in conjunction with the provisions of, inter alia: the Act of 19 July 2019 on ensuring accessibility for persons with special needs (Journal of Laws of 2020, item 1062).