

Information on personal data processing for a job candidate¹

1. The Controller of your personal data is the University of Lodz with its registered office at Narutowicza 68, 90-136 Łódź.
2. You may contact the Data Protection Officer in all matters related to the processing of your personal data and the exercise of your rights connected with the processing of personal data by the University of Lodz, using the correspondence address indicated above with the note “Data Protection Officer”, or by email at: iod@uni.lodz.pl
3. Your personal data will be processed for the purpose of conducting the recruitment.
4. Personal data will be processed:
 - 1) based on the applicable provisions of the law, including the Labour Code;
 - 2) based on your consent for personal data processing – when the legal provisions do not give grounds for data processing;
 - 3) if you give a separate voluntary consent for personal data processing during future recruitments by including a declaration in your application. In order to do so please include the following statement: *I consent to the processing of my personal data, contained in the application, for future recruitment conducted by the University of Lodz.*
5. Recipients of your personal data will be entities processing personal data on behalf of and for the University on the basis of the concluded agreement and other entities authorised under the law.
6. Personal data will be processed:
 - no longer than for three months after the recruitment process is completed. In justified cases the data will be kept in accordance with other provisions of law, including the Civil Code;
 - for persons who gave their consent to the processing of personal data for the purpose of future recruitment, no longer than for 12 months from the end of the recruitment process.
7. You have the right to:
 - 1) access the content of your data;
 - 2) rectify your data when they are not accurate;
 - 3) erase or limit the processing and transfer your data – in cases provided for by law;
 - 4) object to the processing of your personal data;
 - 5) withdraw your consent at any time without affecting the lawfulness of the processing that was carried out before the withdrawal of consent;

¹ Updated 7.07.2025

- 6) lodge a complaint to the supervisory authority, which is the President of the Personal Data Protection Office.

8. The provision of personal data is voluntary but necessary for the purpose referred to in section 3.

The processing of personal data is carried out on the basis of: Article 6(1)(c)(a) and Article 9(2)(a) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation Dz.U.U.E.L.2016.119.1).