

Regulation No. 80 of the Rector of the University of Lodz of 24.04.2024

on: fees for international students for educational services at the University of Lodz

Pursuant to: Art 23(1) in conjunction with Art. 79(1), Art. 163(2), Art. 323 and 324 of the Act of 20 July 2018 – Law on Higher Education and Science (consolidated text, Journal of Laws of 2023, item 742, as amended, hereinafter: the Act) and § 25(2)(2) of the UL Statute adopted by Resolution No. 440 of the UL Senate of 27 May 2019 (as amended) it is ordered as follows:

§ 1

General provisions

1. The present regulation defines:
 - 1) the rules for collecting tuition fees from international students not listed in Art. 324(2) of the Act;
 - 2) the rules for exemption of fees referred to in point 1;
 - 3) the amount of fees referred to in point 1.
2. The University of Lodz collects fees from international students for the following educational services:
 - 1) full-time studies in Polish;
 - 2) studies in a foreign language;
 - 3) part-time studies;
 - 4) retaking classes during full-time studies due to unsatisfactory academic performance;
 - 5) classes not included in the study programme or individual study plan, including complementary classes necessary for undertaking specific master's degree studies;
 - 6) other forms of education (e.g. research and development or scientific traineeships);

- 7) Polish courses conducted at the Polish Language Centre for Foreigners.

§ 2

Amount of tuition fees

1. International students are obliged to cover the fees for educational services provided by the University of Lodz in the following amounts (per year):
 - 1) fees for educational services referred to in § 1(2)(1-2) – in the amount specified in Annex 1 to this regulation;
 - 2) fees for educational services referred to in § 1(2)(3-5) – in the amount specified in Rector's regulation on the amount of fees for educational services at the University of Lodz;
 - 3) fees for educational services referred to in § 1(2)(6) – €4500;
 - 4) fees for educational services referred to in § 1(2)(7) – in the amount specified in Annex 2 to this regulation.
2. Fees for educational services are set for the duration of services provided for in the programme of the pursued form of education. The university shall not increase the amount of fees for educational services or introduce new fees until the provision of services is completed. This does not apply to the increase of fees referred to in § 1(2)(4-5).

§ 3

International students pursuing higher education

1. International students – Ukrainian citizens, pursuing studies at the UL on payment conditions for full-time studies cover the fees, referred to in § 2(1)(1-2), reduced by 40% until the end of study period specified in the programme of the undertaken form of education.
2. International students who complete a nine-month preparatory course at the Polish Language Centre for Foreigners in the academic year 2023/2024, referred to in point 3 Annex 2 to this regulation, who pursue studies at the UL on payment conditions for full-time studies in Polish, cover the fees, referred to in § 2(1)(1), reduced by 40% until the end of study period specified in the programme of the undertaken form of education.
3. International students with documented Polish origin within the meaning of Art 5(1)(1) of the Repatriation Act of 9 November 2000, who pursue studies at the UL on payment

conditions for full-time studies in Polish, cover the fees, referred to in § 2(1)(1), reduced by 40% until the end of study period specified in the programme of the undertaken form of education.

4. International students are entitled to only one tuition fee reduction referred to in sections 1-3.
5. If the person applying for resumption of studies at the same or related study programme, who started their studies on payment conditions and paid reduced tuition, referred to in sections 1-3, the resumption takes place on payment conditions for international students applicable in the academic year the student resumes their studies.
6. International students studying on a fee basis, who are going to study abroad within student exchange programmes, cover tuition fees at the UL in the amount of 50% of the amount specified for a given semester during which the student is abroad.
7. In justified cases, Rector of the UL in the case of a candidate, or a dean authorised by the Rector in the case of a student, may change or extend the fee payment deadline or agree that the fee is paid in instalments.
8. Exemption from tuition fees in whole or in part for the first semester of studies is not allowed, with the exemption of UL graduates who continue their studies and whose grade point average was not lower than 4.5 or other justified reasons.
9. In cases, referred to in section 6 and 7, an international student is obliged to submit an application before the commencement of classes as specified in the study programme. The application should contain a detailed description of the situation confirmed with relevant documents.
10. Rector of the UL in the case of a candidate, or a dean authorised by the Rector in the case of a student, may on justified application exempt the student from tuition fees in whole or in part, if:
 - 1) they are in a difficult financial situation;
 - 2) they take up another major or different form of education and cover tuition fees;
 - 3) they achieve outstanding academic results;
 - 4) they have other additional achievements;
 - 5) there are other special conditions.

11. Decision on full or partial exemption from tuition fees is made based on financial situation of the unit in which the international student is studying.
12. The international student confirms that they have read the conditions for collecting fees for educational services at the UL by submitting a declaration on reading and accepting the rules on fees for educational services at the University of Lodz for international students, as specified in Annex 3 to this regulation. If a person has started their studies before the academic year 2024/2025, the rules for charging fees and their amount are specified in the agreements concluded between the University of Lodz and those persons.
13. Declaration, referred to in section 12, should be submitted no later than within 7 days after the commencement of classes. For justified reasons, the Rector or dean of the UL may decide to extend this deadline.
14. Declaration, referred to in section 12, is applicable to all programmes for which the student has taken an oath and submitted the declaration, and if the student continues their studies after changing the major or form of study. In the case of transfer to another major or form of study, the student pays a fee in the amount specified for that major or form of study in accordance with the applicable regulation of the UL Rector indicated in the declaration they have submitted.
15. In cases, referred to in section 22, the international student submits a declaration on reading and accepting the rules on fees for educational services at the University of Lodz for international students in accordance with a template for given financial conditions.
16. The electronic declaration, referred to in section 12, is submitted in accordance with the template enclosed to this regulation and accessible on the USOSWeb platform or USOS mobile application.
17. Tuition fees are paid for at least a semester no later than on the first day of semester in accordance with Rector's regulation on division of the academic year, the fee is calculated on the basis of the actual study period.
18. The fees are paid by the obliged party to the bank account indicated by the UL. The date of payment shall be the date on which the amount is credited to the account.
19. Failure to pay the fees within the time frame specified in this regulation results in statutory interest being charged for each day of delay.

20. If the student or candidate fails to pay tuition fees within the designated time, dean with the Rector's authorisation shall summon in writing, with delivery confirmation, to pay the outstanding fee within seven days from the delivery of the summons, otherwise the proceedings to remove the student from student register shall be initiated.
21. A person who covered tuition fees and did not start their studies is entitled to a full refund. In the case of candidates, the refund is made based on their declaration that the candidate is not going to use educational services. In the event of resignation or removal from the list of students during the academic year, the student receives a refund of the tuition fee, reduced in proportion to the period which has passed from the beginning of the academic year to the date of resignation. The refundable fee is calculated as follows: the semester or annual fee is divided by the number of full weeks of study in the semester or year and multiplied by the number of weeks of study remaining until the end of the semester or year. In exceptional cases, a dean with Rector's authorisation, may decide to refund the whole or part of the tuition fee paid by a person resigning from studies during the academic year.
22. An international student who during the course of studies gains or loses preferential study terms, referred to in Art. 324(2) of the Act or specified in scholarship programmes or international agreements, may apply to the Rector of the UL to change payment conditions from those applicable to citizens of the Republic of Poland during the period in which the law is applicable. A relevant entitlement document should be attached to the application. The change takes effect on the day the student submits the application. The faculty dean's office changes the codes of the study basis and the fee exemption basis specific to the international student's status.

§ 4

International students pursuing other forms of education and Polish language courses at the Polish Language Centre for Foreigners

1. Tuition Fees for educational services shall be paid no later than on the date of starting the provision of services. If an educational service provided to an international student lasts for less than an academic year, the fee is calculated in proportion to the actual duration of provided services.

2. The conditions of payment for educational services provided to an international student are specified in an agreement concluded between the university and the student. The agreement is concluded in writing.
3. The fees are covered by the obligated person to the bank account indicated by the UL. The date of payment shall be the date on which the fee is credited to the account.
4. Any delay in payment or failure to pay the fee in full results in statutory interest for each day of delay.
5. In justified cases, the head of a different form of education or director of the Polish Language Centre for Foreigners may change or extend the deadline for payment or agree that the student pays the fee in instalments.
6. In particularly justified cases the student may be exempted from tuition fees in whole or in part, if:
 - 1) they are in a difficult financial situation;
 - 2) they achieve outstanding academic or research results;
 - 3) they have other additional achievements;
 - 4) there are other special conditions.
7. In cases, referred to in section 5-6, the international student is obliged to submit an application before starting education or a course. The application should include a detailed description of the situation confirmed with relevant documents.
8. Decision on exemption from tuition fees in whole or in part is made based on the financial situation of the unit that provides educational services.

§ 5

Special provisions

1. In all matters not regulated by this regulation, the provisions of Rector's Regulation on the amount of fees for educational services at the UL shall apply accordingly.
2. The university may determine separate rules for collecting fees and their amount if there are any international agreements or agreements with international bodies, national and international scholarship programmes in accordance with the rules set out in those agreements or programmes.
3. Details on the amount of fees for educational services paid by international students is published in the Public Information Bulletin at: <https://www.bip.uni.lodz.pl/>

§ 6

Scope of application

1. This regulation applies to international students who begin their studies at the University of Lodz in the academic year 2024/2025 and students who transfer to the UL or resume their studies subject to section 2.
2. International students enrolled to the University of Lodz in the previous years cover the fees based on payment conditions applicable from the academic year they have been enrolled.

§ 7

Final provisions

This regulation comes into force on the day of its signing and is applicable from 1 October 2024.

RECTOR
of the University of Lodz

Prof. dr hab. Elżbieta Żądzińska